

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
SPECIAL WORKING MEETING
SEPTEMBER 13, 2007
SELECTMEN'S MEETING ROOM
5:00 PM**

Board Members Present: Julie M. Hannum, Chairman
James Collingwood, Clerk
David D. Macy

Other Staff Present: Joseph A. Kellogg, Interim Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 5:00 pm.

SOLID WASTE USER FEE ABATEMENT:

Discussion ensued regarding solid waste user fee abatements for homeowners that transport their trash to another location or have a vacant house. Administrator Kellogg suggested charging the full amount for vacant houses and to allow the homeowner to prove the residence has been vacant at 3 or 6-month intervals at which time a partial reimbursement will be issued. Discussion ensued on changing the system for next year. Discussion ensued on options for trash disposal for the town. A working meeting will be scheduled within the next couple of weeks to review abatement requests.

Discussion ensued on holding a working meeting with the Sheffield School Committee members. Assistant Administrator LaBombard will contact School Committee members to set up a working meeting at 6 pm before a future Selectmen's meeting.

Discussion ensued regarding trash disposal fees for 615 Main Street. The building houses 3 units but has been charged for two in the past. The Town's trash regulations will be reviewed before a final decision is made.

FIRE LANE SIGNS:

Fire Chief Rick Boardman has requested Fire Lane signs for the road from the Fire House to the Village Green. A letter will be sent from the Board of Selectmen to businesses and copied to Chief McGarry asking that the road remain open at all times. Fire Lane signs will also be posted.

VETERANS GRAVE MARKERS:

Bruce Philbrick submitted an invoice in the amount of \$651.00 for Veteran's Grave Markers and asked that Town funds pay the bill. Administrator Kellogg will review the conditions on the American Legion deed and discuss the invoice with Mr. Philbrick.

Administrator Kellogg discussed employing Peter Marks on a temporary basis to grade town roads. Highway Superintendent Ronnie Bassett recommended hiring Peter for a couple of weeks. The Selectmen approved employing Peter Marks to grade roads. Discussion ensued on the vacant highway position. Discussion ensued regarding hiring contractors for plowing.

TOWN ADMINISTRATOR SEARCH:

A five-member search committee will be established to review applications for the Town Administrator position. The committee will be the Board of Selectmen, Assistant Town Administrator LaBombard and one member of the Finance Committee. Chairman Hannum will contact the Finance Committee Chairman to discuss a member to serve on the Search Committee. The applications will be numbered and copies will be made for each Search Committee member.

Administrator Kellogg showed the Board of Selectmen two paintings donated by Mr. Schwartzman that were painted by his late wife Beverly. The paintings will be displayed in the upstairs hallway outside the meeting room.

Chairman Hannum adjourned the meeting at 6:00 pm.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator